



PLACERVILLE PLANNING COMMISSION

Regular Meeting

Tuesday, October 3, 2023

6:00 PM

Town Hall

549 Main Street, Placerville, CA 95667

Planning Commission Members

Ryan Carter

Michael Frenn, Chair

Kris Kiehne, Vice Chair

Amy Lepper

Kirk Smith

AGENDA

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG**
2. **ROLL CALL: Carter, Chair Frenn, Vice Chair Kiehne, Lepper, Smith**
3. **CLOSED SESSION REPORT:** *None*
4. **ADOPTION OF AGENDA**
5. **CONSENT CALENDAR**
All matters listed under the Consent Calendar are considered routine and will be enacted by general consent, unless any Commissioner requests a roll call vote, or unless any member of the Commission or Staff or audience wishes to remove an item for discussion.
 - 5.1. [Approve the Minutes of the Special Joint City Council-Planning Commission Workshop of August 29, 2023](#)
 - 5.2. [Approve the Minutes of the Regular Planning Commission Meeting of September 5, 2023](#)
6. **ITEMS PULLED FROM CONSENT CALENDAR (if applicable)**
7. **ITEMS OF INTEREST TO THE PUBLIC/PUBLIC COMMENT– NON-AGENDA ITEMS**
This portion of the meeting is reserved for persons wishing to address the Commission on any matter not on the Agenda and the subject matter is within the jurisdiction of the Planning Commission. State law prohibits the Commission from acting on items not listed on the Agenda except by special action of the Planning Commission under specified circumstances.
8. **WRITTEN COMMUNICATIONS – NON-AGENDA ITEMS**
Written comments received on non-agenda items pertaining to business within the jurisdiction of the Planning Commission. These are not items for discussion but can be referred to staff for consideration.
9. **PRESENTATIONS AND EDUCATIONAL WORKSHOP SESSIONS:**
 - 9.1. **Video Presentation: “Community of Choices” produced by the Dunn Foundation’s Exploring Community Appearance.** Staff: Pierre Rivas.
10. **ENVIRONMENTAL ASSESSMENTS / PUBLIC HEARINGS**
 - 10.1. [Site Plan Review \(SPR\) 23-13: Bank of America Exterior Lighting.](#) Consideration of a Site Plan Review application within the Central Business District Zone to modify the existing exterior

lighting for an existing professional office (Bank of America), including: (1) Replacement of existing surface canopy fixture to match existing; (2) Addition of three new surface canopy fixtures; (3) Replacement of eight existing recessed canopy fixtures to match existing; (4) Replacement of fixtures on existing three poles; (5) Installation of two new poles with fixtures; (6) Replacement of seven existing wall fixtures to match the existing; (7) Addition of two new wall fixtures; (8) Removal and patching of two wall mount fixtures and three flood lights; and (9) Find the project categorically exempt from the California Environmental Quality Act (CEQA) per CEQA Guidelines Section 15301. Environmental Determination: Categorically exempt from CEQA per CEQA Guidelines Section 15301. Location: 3044 Sacramento Street, Placerville, CA. APN: 003-072-034. Property Owner: Erin Gleason. Applicant: Bank of America. Representative: Cameron Stallybrass, Rogers Electric. Staff: Kristen Hunter.

- 10.2. Site Plan Review (SPR) 23-15: Main Street Lighting**. Consideration of a Site Plan Review application within the Central Business District Zone to (1) install exterior string architectural string lights outlining all front rooflines of the buildings for all participating building property owners along Main Street from its intersection with Sacramento Street east to Bedford Avenue; (2) Find the project categorically exempt from the California Environmental Quality Act (CEQA) per CEQA Guidelines Section 15301; and (3) Forward recommendations to the City Council for the same. Environmental Determination: Categorically exempt from CEQA per CEQA Guidelines Section 15301. Location: Main Street, between Sacramento Street and Bedford Avenue. Applicant: El Dorado Community Foundation. Staff: Pierre Rivas.

11. CONTINUED ITEMS: *None.*

12. NEW BUSINESS: *None.*

13. MATTERS FROM COMMISSIONERS AND STAFF

13.1. Staff Reports:

This item is for staff to update those in attendance of the status of upcoming meetings; recent actions taken by City Council on items previously considered by the Commission; the status or completion of City and community projects; of community-wide activities and events (e.g. National Night Out, Wagon Train, etc.).

13.2. Planning Commission Matters:

For Commission Members this time is for updating other Members of sub-committee work (when applicable); of updating other Members of topics and issues learned at land use and planning conferences, workshops, webinars; general comments regarding planning and land use within Placerville, or other items which may be within the purview of the Planning Commission.

- 13.2.1. Special Committee Report(s):** Report by the Historic Review Special Committee to the Planning Commission.

14. ADJOURNMENT

The Planning Commission normally ends its meetings by 10:00 pm. Items remaining on the agenda after 10:00 PM will be continued to the next Planning Commission Meeting. The Commission meets regularly on the first and third Tuesday of each month at Town Hall in the City Council Chambers; additional meetings may be scheduled as needed.

GOVERNING REGULATIONS AND RULES: The Commission conducts all meetings in accordance with the "Ralph M. Brown Act" (California Government Code Sections 54950, et seq.), per the City's Committee, Commissions & Board Policy Manual (City Council Resolution No. 7578), and the Planning Commission Bylaws.

MEETING ACCESS: The City of Placerville wishes to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by 42 U.S.C. §12132 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City Clerk (530) 642-5531 at least 72 hours before the meeting, if possible.

CELL PHONES: The Planning Commission appreciates your cooperation in turning off all cell phones.

AVAILABLE INFORMATION: Materials related to items on this Agenda are available for public review in the Development Services Department at City Hall, 3101 Center Street, 2nd floor, during normal business hours. Agendas and Staff Reports are also made available online at the Planning Commission Agenda webpage.

OPPORTUNITY TO APPEAL: Any aggrieved person or persons dissatisfied with a Planning Commission decision may appeal that decision to the City Council within 10 calendar days per Government Code Section 65009. Appeals can be made by any interested party by submittal of a written appeal request and appeal fee to the Placerville City Clerk, 3101 Center Street, Placerville, California, 95667.

PUBLIC COMMENT: Speakers shall step up to the podium microphone to address the Commission and are limited to a presentation of three (3) minutes, unless otherwise determined by the Chair. Groups or organizations are encouraged to select a spokesperson to speak on their behalf.

WRITTEN COMMENT: You may submit your comments by e-mail to pv.planning@gmail.com, or in-person at the Development Services Department, City Hall – 2nd Floor, 3101 Center Street, Placerville, CA 95667. Interested parties are encouraged to provide written materials at least seven (7) days prior to the public hearing to allow distribution with the Planning Commission's agenda and provide adequate time for review by the Planning Commission. Written comments received after the Tuesday prior to the public hearing will be provided to the members of the Planning Commission and will be placed on the back table for public review as part of the full agenda packet.

CERTIFICATION OF AGENDA POSTING

I, Pierre Rivas, Executive Secretary, declare that the foregoing Agenda for the October 3, 2023, Regular Meeting of the Placerville Planning Commission was posted and available for review on September 28, 2023 at the City Hall of the City of Placerville, 3101 Center Street, Placerville CA 95667. The agenda is also available on the City website at www.cityofplacerville.org

Attest: 
Pierre Rivas, Executive Secretary
Development Services Director